



2023 SENIOR PORTRAIT  
***BROCHURE***

*Package Details, Yearbook Submission Form,  
Order Form, and More!*

# 2023 OFFICIAL SENIOR PORTRAIT INFORMATION

[www.riveroaksportraits.com](http://www.riveroaksportraits.com)

(985) 326-2534

Dear 2023 Senior,

Congratulations on making it through high school! We are looking forward to taking care of your senior portraits this year.

The senior session you have just participated in includes your official yearbook portrait, which requires the selection of a formal pose, either drape or tux. This brochure includes information on available packages, retouching, and order forms necessary to complete your senior portrait needs with or without a purchase. Please note that regardless of purchase, you are required to choose a formal pose to be submitted for your yearbook.

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## FEES + REFUNDS + PAYMENT

**There is no sitting fee for first session.** A \$35 retake fee will apply to any retake session and must be paid for before booking the session. Proofs may be held until fee is paid.

- **PLEASE NOTE THAT YOUR ORDER IS NON-REFUNDABLE.**
- **ROP DOES NOT ACCEPT CREDIT OR DEBIT CARDS AT ANY TIME.** Rather than increase our prices to cover processing fees and expose our clients to potential security breaches, ROP has opted to accept payment via cash, check, or money order ONLY. We appreciate your understanding.

***Orders can be dropped off at the River Oaks studio or mailed.***

### River Oaks Studio

*(Drop box by door)*

530 Asbury Drive, Suite C  
Mandeville, LA 70471

### Mailing Address

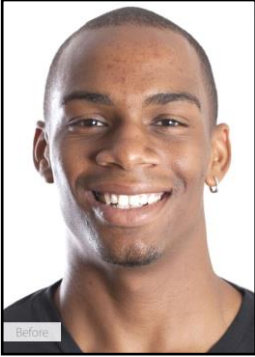
River Oaks Photography  
P.O. Box 8569  
Mandeville, LA 70470

Visit [www.riveroaksportraits.com](http://www.riveroaksportraits.com)  
for office hours & additional information

# RETOUCHING

## ACNE & DISCOLORATION

BEFORE RETOUCHING



AFTER RETOUCHING



Complementary retouching is included at no additional charge with the purchase of a package. Basic retouching includes:

- Acne & blemishes
- Evening skin coloration
- Small stray hairs
- Brightening teeth
- Glasses glare

**The following will incur a \$25 fee per request:**

*Charge per image*

- Braces removal
- Facial slimming
- Swapping expressions (from one pose to another)

Please contact ROP directly for a price quote on any additional retouching requests.

**PLEASE NOTE:** *Beards and 5 o'clock shadows CANNOT be retouched.*

## SLIMMING

BEFORE RETOUCHING



AFTER RETOUCHING



River Oaks wallets are professionally finished using a die-cutter.

This gives them soft, rounded edges!



# 2023 SENIOR PORTRAIT PACKAGES

## PACKAGE #1

**\$400**

4-POSE  
formal + cap & gown + casual  
(1) 16x20 | (4) 8x10 | (8) 5x7  
(12) 4x5 | (96) wallet

*(Total Package Contents)*

### ***BONUS!***

Order within 10 days of receiving your proofs to get a 1-4 pose gallery & name and year on all wallets!

## PACKAGE #2

**\$350**

3-POSE- formal + cap & gown  
(3) 8x10 | (6) 5x7  
(9) 4x5 | (48) wallets

*(Total Package Contents)*

### ***BONUS!***

Order within 10 days of receiving your proofs to get (1) 11x14 & (32) wallets with first name and year!

## PACKAGE #3

**\$250**

2-POSE- formal + cap & gown  
(2) 8x10 | (4) 5x7  
(8) 4x5 | (32) wallets

*(Total Package Contents)*

### ***BONUS!***

Order within 10 days of receiving your proofs to get (48) wallets with first name and year!

## PACKAGE #4

**\$200**

2-POSE- formal, cap & gown  
(2) 8x10 | (4) 5x7  
(24) wallets

*(Total Package Contents)*

### ***BONUS!***

Order within 10 days of receiving your proofs to get (24) wallets with first name and year!

## PACKAGE #5

**\$155**

2-POSE- formal + cap & gown  
(4) 5x7 | (32) wallets

*(Total Package Contents)*

## PACKAGE #6

**\$150**

1-POSE- formal / cap & gown  
(1) 8x10 | (2) 5x7  
(12) wallets

*(Total Package Contents)*

## PACKAGE #7

**\$145**

1-POSE- formal / cap & gown  
(1) 8x10 | (1) 5x7  
(2) 4x5 | (16) wallets

*(Total Package Contents)*

## PACKAGE #8

**\$135**

1-POSE- formal / cap & gown  
(2) 5x7 | (2) 4x5  
(16) wallets

*(Total Package Contents)*

### PACKAGE #9

**\$125**

2-POSE- formal + cap & gown

(96) wallets

*(Total Package Contents)*

### PACKAGE #10

**\$95**

1-POSE- formal / cap & gown

(48) wallets

*(Total Package Contents)*

### PACKAGE #11

**\$75**

1-POSE- formal / cap & gown

(1) 8x10

*(Total Package Contents)*

### PACKAGE #12

**\$75**

1-POSE- formal / cap & gown

(2) 5x7

*(Total Package Contents)*

### PACKAGE #13

**\$75**

1-POSE- formal / cap & gown

(4) 4x5

*(Total Package Contents)*

## PLEASE NOTE:

- Orders take up to 6 weeks for processing.
- For **Add-Ons** and pricing please visit our website. [www.riveroaksportraits.com](http://www.riveroaksportraits.com)
- Orders must be paid in full to receive 10-day bonus. No partial payments accepted.
  - Bonus items in packages 1-4 must be from the same poses chosen for the package.
- 8.7% tax must be added tot total price of order.
- Senior portrait packages are NON-REFUNDABLE.
- **ROP does not accept credit/debit cards at any time.** Cash, money order, and check are accepted.
- Quantities listed refer to TOTAL package contents. Poses may be divided within total package contents according to individual needs. Additional poses or quantities outside listed package contents will incur additional fees.
- Additional orders placed after first order are subject to \$75 minimum.

# ORDER FORM INSTRUCTIONS

1. Once you have chosen the pose(s)/images(s) you would like to include in your order, find the 1-5 digit number located on the proof. This number will come after the student's name and a series of zeros (Ex: DOE\_JOHN\_0000 **134**)
2. Indicate the poses/images you have selected for your package in the provided boxes using the image code(s) listed below.
3. Indicate how you would like your chosen poses/images to be split up within your package's allotted picture sizes. Please note that quantities listed in packages are not per pose and indicate total package contents.
4. A \$15 charge will apply **per pose** if you would like your senior's name and graduation year to be printed on wallets. If you would like this addition, or if you qualify for a 10-day bonus from packages 1-4, please legibly print student name in the space provided.
5. Calculate your total in the space given. Please remember that **TAX MUST BE INCLUDED** in your total for your order to be processed.

## EXAMPLE ORDER FORM: Package #4

	<i>Package Contents</i>				<i>Additional Poses or Quantities</i>	
Image Code →	134 - D	175 - G				
Quantity ↓						
<b>8x10</b>	1	1				
<b>5x7</b>	2	2				
<b>4x5</b>						
<b>wallet</b>	24	24				

### IMAGE CODES

- Formal Drape  
####-D
- Formal Tuxedo  
####-T
- Cap & Gown  
####-G
- Casual  
####-C

### WALLET ADDITIONS

Upon request, ROP will print student first name & year (2023) on wallets.  
**Name must be written to be printed.**

A \$15 charge will apply **per pose**, excluding a qualifying 10-day bonus.

Print name (one character per box)

J	O	H	N						
---	---	---	---	--	--	--	--	--	--

Using image codes, indicate which pose(s) you would like to add name and year to:

134-D	175-G		
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Package price \$ 200	+	Add-ons (Wallets, extra poses, etc.) \$ 30	=	<i>Subtotal</i> (Pkg price + Add-ons) \$ 230	+	Tax (8.7%) (Subtotal x 0.087) \$ 20.01
Payment Type (circle one)    CASH <b>CHECK</b> MONEY ORDER				<b>TOTAL</b> (Subtotal + Tax)  \$250.01		
Check / M.O. Number                      1234						

# SENIOR PORTRAIT ORDER FORM

SCHOOL NAME: \_\_\_\_\_

STUDENT FIRST & LAST NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_ PHONE: \_\_\_\_\_

I CHOOSE PACKAGE # \_\_\_\_\_. NUMBER OF ALLOWED POSES: \_\_\_\_\_.

PACKAGE PRICE: \$ \_\_\_\_\_

	Package Contents				Additional Poses or Quantities	
Image Number						
Quantity ↓						
8x10						
5 x 7						
4 x 5						
wallet						
11 x 14						
16 x 20						

**WALLET ADDITIONS**

Upon request, ROP will print student first name & year (2023) on wallets. **Name must be written to be printed.**

A \$15 charge will apply per pose, excluding a qualifying 10-day bonus.

Print name (one character per box)

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Using image codes, indicate which pose(s) you would like to add name and year to:

--	--	--	--

Package price	+	Add-ons <small>(Wallets, extra poses, etc.)</small>	=	<i>Subtotal</i> <small>(Pkg price + Add-ons)</small>	+	Tax (8.7%) <small>(Subtotal x 0.087)</small>
\$		\$		\$		\$

Payment Type (circle one)    CASH | CHECK | MONEY ORDER

Check / M.O. Number

**TOTAL**  
(Subtotal + Tax)





**YEARBOOK SELECTION SUBMISSION**

**This page is to be filled out if you are not currently placing an order, or if you are selecting a different formal pose than what was used in your package.**

I am submitting my formal yearbook pose. I understand it is my responsibility to make sure my yearbook image is me, my name is spelled correctly & I am submitting it correctly to ROP PRIOR to my school's yearbook deadline. I will check with my yearbook sponsor and/or the senior yearbook composite to make sure my image is included, is correct & has the correct spelling. If my image is not included, I will contact ROP. Otherwise ROP IS NOT RESPONSIBLE FOR WRONG INFORMATION PRINTED, NOR my image not being included in the yearbook.

SCHOOL NAME: \_\_\_\_\_

FIRST NAME: \_\_\_\_\_

LAST NAME: \_\_\_\_\_

CONTACT PHONE NUMBER: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

**ONLY THE FORMAL POSE (BLACK DRAPE OR TUX) MAY BE SUBMITTED FOR YOUR YEARBOOK PUBLICATION. USE THE 1-5 DIGIT NUMBER LOCATED ON THE PROOF OF YOUR CHOSEN POSE.**

CIRCLE THE LETTER "D" FOR DRAPE OR "T" FOR TUX.

**I AM SUBMITTING FORMAL POSE # \_\_\_\_\_ (D) (T)**

**CUT THIS PAGE AND SUBMIT PRIOR TO YOUR YEARBOOK DEADLINE TO:**

**River Oaks Studio**  
*(Drop box by door)*

530 Asbury Drive, Suite C  
Mandeville, LA 70471

OR

**Mailing Address**

River Oaks Photography  
P.O. Box 8569  
Mandeville, LA 70470





**Please use the attached envelope to submit your order and payment. Drop-off box can be found next to the studio front door.**

**STUDENT NAME & RETURN ADDRESS**

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**ENCLOSURE CHECKLIST:**

- YEARBOOK ONLY
- ORDER FORM
- PAYMENT

**RIVER OAKS PORTRAITS  
SENIOR ORDER DEPARTMENT  
P.O. BOX 8569  
MANDEVILLE, LA 70470-8569**